

# **MODESTO INSTITUTE FOR CONTINUED LEARNING**

## **BOARD MINUTES**

**OCTOBER 9, 2019**

**CALL TO ORDER:** President Dorothy Winke called the Board meeting to order at 3:07 p.m.

Board Members Present: Dorothy Winke, President; Roger Jackson, Curriculum; Richard Cato, Past President; Ron Rutschman, Membership; Pat Williams, Public Relations; Maureen Fuertes, Hospitality; Diedre Bush, Field Trips; Louise Summerlot, Secretary

MJC Members Present: Elizabeth Orozco-Wittke, MJC Manager, Community Education and Contract Services

Board Members Not Present: Margaret Olson, Communications; Don Charette, Facilities; Hugh Brereton, Parliamentarian

Motion was made by Richard Cato to approve the minutes as read and seconded by Dorothy Ford. Minutes were approved as submitted.

## **MJC REPORTS**

Elizabeth Orozco-Wittke reported Jim ?, MJC Transportation Coordinator, will be coordinating our next two trips. These trips will be the final support that MICL will have coordinated though him as he is taking a well-deserved retirement. She also reported a “hiring freeze” due to budget constraints will be going into effect and may impact hiring a replacement.

Rita Perez and Elizabeth Orozco-Wittke will be in Production Mode putting the catalog together for Spring 2020. Rita Perez will not be able to attend the November 13<sup>th</sup> Board meeting. We are also reminded that Monday, November 11<sup>th</sup>, is a holiday and MJC Campus will be closed. In addition, MICL will not hold any classes on that date nor during Thanksgiving week, November 25<sup>th</sup> through the 29<sup>th</sup>. Please mark your calendar.

## **TREASURER**

Dorothy Ford reported the invoices for MJC Duplication services have been confirmed as \$3,781.12 and a check was issue to Modesto Junior College. There is currently \$3,77.70 in savings.

She also reported Jonathan Goodrich, MJC Duplication Department, reported a system has been developed so we will have the ability to order duplication services online. Education in the use of this system is being offered by the Duplication Department. A motion was made by Judy Moore that we accept this offer and seconded by Maureen Fuertes. Motion passed.

## **CURRICULUM**

Roger Jackson reported there are no current Curriculum issues. He also covered subjects that are being discussed and confirmed for upcoming sessions. Did someone say "Archery"? Stay tuned.

Any interested MICL member may attend the Curriculum Committee to present subjects and listen in to discussion by Committee members on upcoming classes and those that are proposed. The next meeting of the Curriculum Committee is Wednesday, November 6, 2019 at 3:05 p.m. in the MICL Conference Room in the El Capitan Building.

## **PAST PRESIDENT**

Past President, Richard Cato, stated he is continuing to work on selection of members to serve on the Nominating Committee for next year's officers.

## **MEMBERSHIP**

Ron Rutschman reported the MICL Membership Directory is ready to be posted online for all members to download to their computers. Colored pictures and current directory information for all members will be included. We have 230 members.

The Committee continues to work on flowcharts for work assignments within the Communication Committee.

## **PRESIDENT ELECT**

Judy Moore reported she is continuing to search for a location for the MICL Annual Luncheon in May. Sites she has checked into have been too costly and others do not have adequate to no parking. She will be contacting MJC Food Services and Maintenance Department to discuss costs and available dates.

## **HOSPITALITY**

Maureen Fuertes reported her decorating team has been selected and are working diligently on decorations for Session B Potluck Luncheon. Be prepared to be impressed! Members should bring their favorite potluck dish....and wear your most impressive costume!

## **COMMUNICATIONS**

Margaret Olson was unable to attend the meeting. She ask Louise Summerlot to convey to the Board that Bruce Gallmeyer has requested that any item being sent for publication on the MICL website needs to use the address: [miclonline@att.net](mailto:miclonline@att.net). If any member has questions or is unsure, please ask for help.

## **PUBLIC RELATIONS**

Pat Williams reported Dorothy Winke, Louise Summerlot and herself have been invited to speak to Rotary Club about MICL in November.

## **FACILITIES**

Don Charette was not able to attend meeting. He asks Dorothy Winke to advise the Board that he had purchase rechargeable batteries for MICL microphones that will improve the usage of our audio equipment. He will be conducting a workshop for a “few people” on how the chargers work.

## **FIELD TRIPS**

Diedre Bush reported that our next trip is on Saturday, November 26<sup>th</sup> to the Sausalito Bay Model Exhibit. Cost is \$20.00. There is still room on the bus. Members may invite family and friends as guests.

## **NEW BUSINESS**

## **OLD BUSINESS**

There being no further business the meeting was adjourned at 3:55 p.m.

The next Board meeting will be Wednesday, November 13, 2019, at 3:05 p.m. in the MICL Conference Room . Any interested MICL member may attend the Board meeting to present subjects and listen in to discussion by the Board members.

Respectfully submitted by Louise Summerlot, Secretary