

MODESTO INSTITUTE FOR CONTINUED  
LEARNING (MILC)

BOARD MEETING

APRIL 8, 2020

Meeting called to order by President Dorothy Winke at 3:08 p.m. via Zoom app.

Board Members Present: Dorothy Winke, President; Judy Moore, President Elect; Roger Jackson, VP Curriculum; Richard Cato, Past President; Dorothy Ford, Treasurer; Ron Rutschman, Membership; Margaret Olson, Communications; Diedre Bush, Trips; Maureen Fuertes, Hospitality; Don Charette, Facilities, Hugh Brereton, Parliamentarian; Louise Summerlot, Secretary.

Members Absent: Pat Williams, Publicity.

Guest Members Present: David Froba and Bruce Gallmeyer.

MJC Liaison Present: Rita Perez and Manager, Community Education & Contract Programs, Elizabeth Orozco-Wittke.

Meeting was called to order by President Dorothy Winke at 3:08 p.m. via Zoom app.

Motion by Dorothy Ford to approve minutes as submitted and seconded by Richard Cato. Minutes were approved.

Guest member Bruce Gallmeyer reported on the video camera that he purchased on the behalf of MICAL. The Board had previously approved \$1,000.00 for the camera and accessories as needed. He was also able to purchase a 4TB network hard drive making the total cost \$1,010.00 including taxes.

Elizabeth Orozco-Wittke reported on the status of the shutdown of the MJC Campuses due to the Coronavirus-19 Pandemic and with the expectation that remote classes may start August 15, 2020. This includes MJC, MICAL and other classes. She also indicated that she was exploring whether MICAL

could be brought into the MJC system of remote classes. Richard Cato question if the Zoom system that MICL is currently using for remote classes could be blended into that system as well. She indicated that if MICL was able to be blended in the MJC then we would be able to exercise our status as part of MJC and would not pay for the services of Zoom. She will report back to the Board with information as it occurs. Rita Perez agreed with Elizabeth Orozco-Wittke.

Treasurer Dorothy Ford reported that MICL has \$1,912.65 in the checking account and \$4,385.29 in the savings account. There is \$530.00 in the Gary Moore Scholarship Award.

Roger Jackson, VP Curriculum, reported that he will be meeting the deadline with Rita Perez on April 28<sup>th</sup> to submit 2020 summer and fall schedules. Whether or not we will be able to start classes in August is still an unknown, he continues to have Curriculum committee meetings and hope we will be able to start fall classes on schedule. In the meantime, the classes being conducted on “Zoom” appear to be successful. There is discussion about extending other classes that can be conducted through Zoom.

President-Elect Judy Moore reported that all arrangement that had been made for the MICL Annual Luncheon has been cancelled until further notice. Some food items had been purchased in anticipation of the luncheon and all these items have been donated to the Salvation Army.

Membership Chairman, Ron Rutschman reported registration for classes would be based on whether Modesto Junior College is able to open the campus for classes. He reported MICL has 230 members registered in the Spring 2020 session.

Maureen Fuertes, Hospitality, reported she had cleaned and sanitized the Kitchen and breakroom at the MICL building when it closed. There are some stock items still left in the refrigerator that needs to be donated or disposed of. Judy Moore suggested donating the coffee creamer to the Salvation Army. Don Charette indicated he needed to go the building to ensure the overhead camera is shutdown and to water the plants and could

pickup the food to be donated. He indicated he would be following the security procedures requires by MJC prior to doing so.

Margaret Olson, Communications, indicated she has nothing to report at this time. She did suggest it would be a good idea to honor MICL members with birthdays online on a monthly basis as they occur. Everyone agreed .

Diedre Bush, Trips, reported all future MICL trips have been cancelled.

President Dorothy Winke brought forward, along with Parliamentarian Hugh Brereton, the subject of the MICL Annual Luncheon and General Meeting requirement that all MICL members are to vote on officers for the following year. The current bylaws do not include procedures to be followed if it is impossible for there to be onsite voting by members. Hugh Brereton presented a draft of proposed language to be voted on by the membership to be included in the Bylaws. After some discussion it was decided that the document be finalized and then be submitted to all MICL members by email for their vote of approval. There are less than 10 members who do not have access to email and those members would have their ballot sent to them by USPS mail. Hugh Brereton is to finalize the document and submit it by email to all Board members for final approval. Membership Chairman, Ron Rutschman, will have the responsibility of sending the ballots to members. Members will have a designated date to return their ballot. The outcome of this election will decide the officers for the 2020-2021 MICL Board. All Board members agreed to this process.

There being no further business to be brought before the Board, Richard Cato made a motion to adjourn the meeting and was seconded by Margaret Olson. Motion passed and meeting was adjourned at 4:34 p.m.

The next board meeting will be held on Wednesday, May 6, 2020 at 10:00 a.m. via Zoom app.

Respectfully submitted, Louise Summerlot, Secretary

